



# Lee Middle School

## School Site Council (SSC) Agenda/Minutes September

<b>Meeting Date:</b> 9/21/22	<b>Meeting Location:</b> <a href="#">Zoom</a>
<b>Starting Time:</b> 4:00pm	<b>Ending Time:</b> 5:00pm

**Participants: Elected SSC Council Members. All staff, parents and members of the public were invited.**

Item/Time Limit	Actions Requested	Person Responsible	Comments/SSC Member Advice
<b>1. Call to Order (1 minute)</b>	<b>None</b>	<b>Chair</b>	Alicia Cummings called the meeting to order at 4:01pm
<b>2. Roll Call (1 minute) Indicate those present</b>	<b>None</b>	<b>Secretary</b>	Staci Turner, Lori Moncur, Shelley Friery, Kelly Ragan, Alicia Cummings, Paul Bridge, Hector Molina, and Gerardo Hernandez were in attendance.
<b>3. Additions/ Changes to Agenda (1 min.)</b>		<b>Chair</b>	None
<b>4. Reading and Approval of Minutes (5 min.)</b>		<b>Secretary</b>	N/A
<b>5. Reports of Officers/Committees (10 min.)</b> • ELAC		<b>Chair</b>	ELAC: discussed SPSA goals, provided feedback on Goal 3, started EL Academy 3rd week based on parent suggestions, working on additional clubs/activities, safety protocols; felt welcomed and cared for

<ul style="list-style-type: none"> <li>• SAC</li> <li>• Safety</li> </ul>			<p>SAC: first meeting held on 9/8 with one rep from each 4th period class. 3 students leading SAC with Principal/VP this year. Topic for Sept was school safety.</p> <p>Safety Committee: focused in on concerns around the school, new safety protocols, drills, PA System &amp; Cameras, ALICE training, school climate</p>
6. Public Comment (5 min.)	*Not Applicable	Chair	N/A

**\*Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	Principal	N/A
8. New Business (45 min.) <ul style="list-style-type: none"> <li>• Review, modify, and approve the <a href="#">safety plan Complete Doc</a></li> <li>• Review SSC expectations and roles (<a href="#">Video</a>)</li> <li>• <a href="#">Elect officers</a> (chair, secretary, LCAP rep (non staff))</li> </ul>	<p>Approve Safety Plan</p> <p>Elect officers</p>	<p>Chair/ Principal/ Vice Principal</p>	<p>Hector provided an overview of our school safety plan detailing student/staff/safety committee input as well as changes that are new for this year.</p> <p>Alicia moved Paul Seconded to approve the Site Safety plan. Motion approved unanimously.</p> <p>Members reviewed the video.</p> <p>Kelly Ragan was nominated for Chairperson: Amanda moved and Paul seconded for Kelly to serve as Chairperson. Motion approved unanimously. Shelley was nominated for Secretary: Amanda moved and Lori seconded for Shelley to serve as Secretary. Motion approved unanimously. Paul was nominated for LCAP Rep: Amanda/Staci. Motion approved unanimously.</p>

<ul style="list-style-type: none"> <li>• Review and approve <a href="#">bylaws</a> (if applicable)</li> <li>• Develop and approve <a href="#">calendar</a></li> <li>• Review <a href="#">SPSA</a></li> </ul>	<p>Approve bylaws</p> <p>Approve calendar</p>		<p>Shelley suggested changes to language around meeting dates and location to allow for more flexibility for each year's site council to determine. Alicia moved/Paul seconded that we approve the bylaws with the suggested changes. Motion approved unanimously.</p> <p>Meeting time/day was discussed. A doodle poll will be sent out with potential meeting dates for final calendar.</p> <p>Shelley provided an overview of our SPSA along with actions taken so far this year at Lee.</p>
<p><b>9. Adjournment (1 min.)</b></p>		<p><b>Chair</b></p>	<p>Paul moved and Turner seconded to adjourn the meeting at 5:04pm. Motion approved unanimously.</p>

Prepared By: Shelley Friery (signature)  
 (type name)

Date: 9/19/22

**\*All meeting materials available after the meeting. Contact the school office at 530-662-0251 for materials.**